STC Meeting – 2/2/2006

Attendees: Margaret C, Tom H, Tom D, Lisa G, Dana D, Dave T, Rod D, Jon K

Absent: Tim Holland, Denise Fehr,

Agenda:

1. Standards – Password/Malware
2. Help Desk Enterprise Software
3. Grants Management
4. Technology Fair Update
5. GOVnet/Waterbury Complex Update
6. Other business – Blackberrys, Office Porfessional Upgrade

The team reviewed the proposed standards. Rod had received two comments from his staff.

1. The length of time for the server passwords should be extended
2. The 4 month timeframe for the user passwords may be too short

Two phase secure administrative access may be included to extend the length of time on the passwords. Recommend that we point out the standards section and the guidelines/best practices that are within the standards. Tom will add references to the originating policy. We also further define the exception process so it is clear.

Dave reviewed the webinar of TracKIT helpdesk software. Dave said that there will be another demonstration of the PeopleSoft Helpdesk software on February 10th at 2:00 at 133 State St. Anyone is welcome to review and comment.

Grants Management – Dana, Margaret and Lisa will be meeting on Friday to review the draft RFP that was disseminated by DII.

Technology Fair – Letters went out to 36 vendors. Presentation themes have been identified and potential speakers have been identified. All of the topics will be focused around the enterprise re-development. Lisa Yeager has identified someone to speak on change management. David Bradbury will speak on the VIGE report and we are looking to get the Governor to do the opening speech. Jill from DOE will work on the brochure and posters. Tim met with the hotel staff and they indicated that it would cost $75 per hour to set up and take down the network infrastructure. There maybe some wireless options available.

GOVnet/Complex update: Tom D reviewed some of the activity that has been occurring. Fiber needed to be run from DPS to the Timeplex room and apparently there were some problems with the getting the conduits in place. There was a problem with the fiber in Middlesex. Someone had tied up the fiber and the glass

was broken. Things have been squared away in Montpelier. AHS/ANR/DPS are all looking forward to this project moving to closure. AHS is going to meet with the GOVnet to schedule the switchover. ANR may join in this scheduled exercise to assure the entire complex needs are addressed.

There was a short discussion about recent virus/worm activity. Concerns were presented about the future of the Blackberry devices pending the outcome of the patent infringement case.

Dana will send out the e-mail from Microsoft regarding an offer for partner services. Dana will contact C2 about doing a presentation on Mobile technology.